

INITIAL	COMMENTS
B	
ser	
PRB	

**Hooksett Sewer Commission
November 16, 2021
Meeting Minutes**

This meeting was called to order at 12:00pm. Present were Chairman Sidney Baines, Commissioner Richard Bairam, Commissioner Robert Duhaime, Superintendent Ken Conaty, Assistant Superintendent John Clark and Guy Beloin.

Approve and Sign Manifest

Approve Minutes: Commissioner Richard Bairam made motion to approve the minutes from November 2, 2021. Commissioner Robert Duhaime seconded. All in favor, the motion was carried unanimously.

Read Correspondence

Financial Report: Guy Beloin came in to give the sewer commission a brief update on their accounts.

Commissioner Robert Duhaime made motion to transfer \$77,358.00 from the Hooksett Sewer Commission Trust- capital reserve account to the Hooksett Sewer Commission checking account for the 2019 Ford F-350 Liftmore Truck. Commissioner Richard Bairam seconded. All in favor, the motion was carried unanimously.

Commissioner Robert Duhaime made motion to transfer \$20,435.00 from the Hooksett Sewer Commission trust- Property enhancement account to the Hooksett Sewer Commission checking account for the office ramp. Commissioner Richard Bairam seconded. All in favor, the motion was carried unanimously.

Scheduled Appointments: None

Superintendent Conaty's Report:

Plant:

- Plant is still running excellent discharge numbers with no violations

TIF Project:

- Agreement with Granite woods is in the works. It was approved by the TIF. The town council meeting is tomorrow. Superintendent Conaty will attend the town council meeting to support the Granite woods project.

Phase III Plant upgrades:

- PRB is in the process of sending submittals to Underwood

Solar:

- Superintendent Conaty looked into the cost of a replacement panel to have on hand. Each panel costs anywhere from \$275-\$300. There are 1902 panels in the solar array at the plant.
- Superintendent Conaty is researching possible new revenue sources for the Solar Field.
- The Hooksett Sewer Commission has received their Green Credits Check in the amount of \$7,371.00.

Dewatering Upgrade and Pilot Study:

- Superintendent Conaty and Assistant Superintendent John Clark presented a slide show from their visit at BDP last week.

Other:

- GE permit is approved by NHDES and was sent to GE for signatures
- Superintendent Conaty was contacted last week in regards to the Cigna building being turned into 81 apartments. They were made aware of the system development fees that would need to be paid to the Hooksett Sewer Commission.
- The Van from the Hooksett Waste Water Treatment Plant was put on Municibid as of today at the starting cost of \$2600.00.
- The replacement floors in the office will be started and painting will be done immediately after.
- Juneteenth Holiday was adopted by the Town Council.
- The NHDES is doing a Weather Resiliency study
- The new truck is all wired with lights and equipped
- Superintendent Conaty did a slide show presentation for the Sewer Commission in regards to the ARPA and Infrastructure money.

Old Business:

- TIF updates are every third Tuesday of each month if needed
- Superintendent Conaty presented possible carry-over of an extra 20 hours in vacation time for the plant employees. The sewer commission is staying at the 100 hours allowed.

New Business:

- The Next Sewer Commission meeting is on December 7, 2021
- Revisions to the on-call policy have already been implemented. The changes were reviewed by the Sewer Commission and officially accepted into policy.
- The Sewer Commission gave approval for Longevity Bonuses to be given out to employees at the Hooksett Sewer Commission.

Non-Public Session

- The Sewer Commission did not go into non-public session

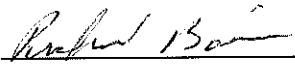
Public Input:

- None

Adjournment: Commissioner Robert Duhaime made motion to adjourn at 2:48pm. Commissioner Richard Bairam seconded. All in favor, the motion was carried unanimously.

Respectfully Submitted,


Kim Langlois


Richard Bairam
Clerk